



**Georgia Division of Family and Children Services (DFCS)
Well-Being Services Section
DFCS GARYSE/Chafee Program**

**Criminal History Investigations Attestation Form
Federal Fiscal Year (FFY) 2021**

By signing below, I attest that if awarded a contract with the Georgia Department of Human Services (referred herein as the Department or DHS), I will comply with the contract provision outlined in *PARA 122: CRIMINAL HISTORY INVESTIGATIONS* of the awarded contract (indicated below). I understand registration with the Georgia Applicant Processing Services (GAPS) as outlined in *PARA #122 (A)* must be completed no later than June 1, 2020. I further understand all backgrounds checks for staff who work within the DHS funded program must be completed no later than September 1, 2020 (or before direct services can be provided to youth participants of the DFC funded program). Documentation verifying all background checks have been completed for program staff who will work within the DHS funded program will be submitted to the identified DFCS GARYSE/Chafee Program Staff representative no later than October 1, 2020 (or before direct services can be provided to youth participants of the DHS funded program). If awarded a contract with the Department, DHS/DFCS has the right to contact the Georgia Applicant Processing Services (GAPS) to confirm my organization has registered and completed criminal history investigation (background) checks for staff who work under the DHS/DFCS contract. Any false information provided by my agency/organization on this form may result in the exclusion, disqualification or termination of my application, proposal or contract for funding during the procurement solicitation process and/or contract period.

PARA #122 CRIMINAL HISTORY INVESTIGATIONS:

- A. The Contractor agrees that, for the filing of positions or classes of positions having direct care/treatment/custodial responsibilities for services rendered under this contract, applicants selected for such positions shall undergo a criminal history investigation which shall include a fingerprint record check pursuant to the provisions of Section 49-2-14 of the Official Code of Georgia, Annotated (O.C.G.A.). Fingerprint record checks shall be submitted via Live Scan electronic fingerprint technology. Contractor must utilize the following method to comply with this requirement:

Contractor will register with the Georgia Applicant Processing Services (GAPS) at www.ga.cogentid.com and follow the instructions provided at that website.

- B. Pursuant to O.C.G.A. 49-2-14, the Department, after receiving and reviewing the criminal history report generated through the Live Scan process, will advise the Contractor if any information contained in the report indicates a crime prohibited by duly published criteria within the Department. Under such circumstances the individual so identified will not be employed for the purpose of providing services under this contract.
- C. Provisions of this paragraph of the contract shall not apply to persons employed in day-care centers, group day-care homes, family day-care homes, child-caring institutions or childcare learning centers which are required to be licensed, registered, or commissioned by the Department or by the Georgia Department of Early Care and Learning, or to personal care homes required to be licensed, permitted, or registered by the Department of Community Health.

If awarded a contract with the Department, failure to comply with the criminal history investigation requirements as outlined in *PARA 122: CRIMINAL HISTORY INVESTIGATIONS* of the contract may be cause for contract termination. By signing this Criminal History Investigations Attestation Form, I understand this is not a guarantee or commitment for any award or funding from the Georgia Department of Human Services.

Legal Name of Agency/Organization (*Please Print*) _____

Printed Name of Authorized Personnel _____ Title _____

Phone Number _____

Signature _____

Date _____